



Volunteer Position: Foster Recruiter

Goal of the position:

The Taysia Blue Siberian Husky and Malamute Rescue Foster Recruiter fulfills a vital role in the overall foster efforts by working closely with the Foster Care Team as well as the Geo Teams (KC, Denver, and Iowa) to determine foster needs and assist in recruitment and initial foster screening. The Foster Recruiter would utilize various social media and online tools (Linked In, Volunteer Match, Nextdoor, Facebook and Craig's List) in recruitment of fosters and explore other media options and alternatives for recruitment.

Reports to: Foster Director, Foster Co-Director/Medical Director

Collaborates With:

- Adoptions Director
- Executive Director
- Marketing/Branding

Schedule and time commitment:

- Typical time commitment per month -1 hour per applicant screening call; time spent posting recruitment information varies

Location of work:

- Work can be performed at home remotely by computer/smart phone.

Core responsibilities:

- Conduct initial foster applicant telephone screening
- Communicate Foster expectations to applicant and what they can expect from us
- Process foster applicant information and send recommendation to appropriate Geo Team Leader or Foster Team (Omaha)
- Work with Marketing/Branding to develop online materials for recruitment
- Collaborate with Foster Team and Geo Team Leaders to determine number of fosters needed
- Update foster/dog resource matrix

Qualifications:

- Completion of Taysia Blue Siberian Husky and Malamute Rescue Volunteer Orientation
- Completion of Taysia Blue Siberian Husky and Malamute Rescue Foster Orientation